Dear Applicant:

Thank you for your interest in the 2011 Associate Degree Nursing Program, LPN to RN option, at Highline Community College. Attached are the forms for your application to Highline Community College, the Nursing program and transcript request and evaluation forms.

Completed applications will be accepted by the Admissions/Entry Services staff between November 1, 2010 and February 1, 2011. Applications must be postmarked February 1, 2011 to be included in the 2011 application process. We do not accept FAXed applications.

All applicants are required to complete the TEAS™ test. Please see the back of this letter for testing information and testing schedule.

Complete application packages consist of the following:

• Completed HCC admissions form (for new, continuing, and returning HCC students)
• Completed 2011 LPN to RN Articulation Option application form
• Current Washington State LPN license
• Official transcripts (if you will be transferring credits from other schools), LPN school transcript(s) and Request to Evaluate Official Transcripts from Other Institutions form
• Photocopy of TEAS™ score
• The Submit Form
• Receipt showing payment of the Program Application Fee, $42.05

We wish you well in your desire to achieve your educational and professional goals. If you have any questions or concerns do not hesitate to contact us at (206) 878-3710, ext. 3502.

Sincerely,

Margaret C. Hunsperger
Co-Coordinator of the RN Admissions Process

Director of Admissions/Entry Services

P.S. Please keep this and the checklist in your files.